



STUDENT PROTECTION PLAN FOR 2022-23

At a glance

- 1 The University of London is a federation of 17 independent member institutions of outstanding reputation, and a number of highly acclaimed central academic bodies and activities (“CABs”). Since the University’s foundation in 1836, the University has built a distinctive approach to learning, teaching and research. The CABs include:
 - School of Advanced Study (SAS) The School brings together eight research institutes and a number of centres of excellence to form the UK’s national centre for the support of researchers and the promotion of research in the humanities. It awards postgraduate degrees at master’s and doctoral level (full-time and part-time). There are 255 students comprising 123 full-time and 96 part-time. It has no undergraduate provision.
 - University of London Institute in Paris (ULIP) ULIP is a small and specialised institution with a long standing academic partnership with Queen Mary, University of London (QMUL). ULIP provides research-led undergraduate and postgraduate teaching in the heart of Paris.
 - University of London Worldwide (UoLW) The University of London Worldwide collaborates with the University of London’s member institutions to offer over 100 flexible and distance learning programmes to around 48,000 students worldwide.

What is a SPP?

- 2 A Student Protection Plan (SPP) sets out what students can expect to happen should a programme, campus, or institution close. The purpose of the Plan is to ensure that students can continue to complete their studies or can be compensated in the unlikely event that this is not possible.

Does it apply?

- 3 This SPP applies to those of our students registered on programmes of study with SAS and UoLW. Students studying at ULIP are registered with a member institution, Queen Mary, University of London (QMUL) with which the University of London has a close partnership. All programme-related terms and conditions applying to QMUL students are governed by QMUL as the registering institution. As such, ULIP students should refer to QMUL’s SPP which can be found on their website: [Policy zone - Academic Registry and Council Secretariat \(qmul.ac.uk\)](https://www.qmul.ac.uk/policy-zone/academic-registry-and-council-secretariat).
- 4 The SPP does not apply to students registered at any of the 17 member institutions of the federal University of London. Details of the member institutions and links to their websites can be found [here](#) : All will have their own Student Protection Plans published on their websites and/or available upon request.
- 5 We will collaborate with students registered on programmes of study with SAS and UoLW to review and refresh the plan on a regular basis.

Contact

6 The SPP recognises and protects students' interests in the case of material change e.g.

- 13 This Student Protection Plan is available for students to view on the University's website.
- 14 In the event of the SPP being implemented at either SAS or UoLW, the Director of Operations of SAS or the Managing Director of UoLW will contact you within 10 working days to inform you as to:
- What has happened;
 - What the proposed course of action is;
 - Who you can contact to discuss your circumstances, needs, or concerns; and
 - Sources of advice, support and information.
- 15 At the same time, student representatives on University of London committees (SAS or UoLW) will also be notified in order that they can provide information about where fellow students can seek assistance and/ or provide feedback.
- 16 Students at ULIP are covered by QMUL's Student Protection Plan. QMUL will follow its own processes for communicating with students if their Plan has to be implemented.
- 17 The Compensation and Refund Policies, as well as the Terms and Conditions, for the Central Academic Bodies are available on the University's website at: [Information for Students: https://london.ac.uk/about-us/how-university-run](https://london.ac.uk/about-us/how-university-run).

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Version 1.1	Approved by Academic Board 08/11/2022 OfS reapproval not required	Minor changes to organisational structures/ job titles

Annex A: Assessment

It must be noted that the following assessment of the risks

Mitigation: The School has been audited regularly and has passed on each occasion. Processes and procedures are in place to safeguard the licence. Communication and awareness of the terms and conditions relating to the licence are discussed at administrative and academic fora in SAS and other departments. In the event of suspension the School will work with UKVI to allow enrolled students to complete their year of study/programme by:

- allowing students already in receipt of a VISA based upon an allocated CAS from the University to enrol and commence their studies;
- offering students who have not commenced their travel to the University, the opportunity to postpone their application pending the resolution of the suspension.

In the event of revocation of Tier 4 Sponsor Licence all reasonable steps will be taken to minimise the resultant disruption to affected students by providing assistance to switch to an alternative sponsor.

Risk 7: Part or all of the campus is rendered unusable for activities involving students. Likelihood: Low

Mitigation: The School will typically consider remedies such as: (a) relocating provision to an alternative location, this may include hiring spaces for programme delivery (where possible nearby); (b) revising timetabling to allow all of the scheduled teaching to take part in the available facilities, this may include student contact sessions being held outside of normal office hours; where such an

Risk 6: Loss of key academic staff involved in programme leadership and/or teaching. Likelihood: Low

Mitigation: All UoLW's collaborative partnerships are covered by contractual responsibilities for both parties: member institutions are responsible for maintaining academic support for the programme and would be required to provide temporary leadership/support until a permanent replacement could be found.

Risk 7: UoLW ceases to offer one of its programmes due to a lack of financial viability or a change in operating environment. Likelihood: Low

Mitigation: In addition to its annual and periodic review process, UoL operates robust business and