



Programme Regulation 2023-2024

Refugee Protection and
Frontier Management

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Important information regarding the Programme Regulations

About this document

Last revised 18/05/2023

As a student registered with the University of London you are governed by the current General Regulations and Programme Regulations associated with your programme of study.

The Programme Regulations are designed and developed by the School of Advanced Study which is responsible for the academic direction of the programme. The regulations take account of any associated arrangements at the School of Advanced Study. Programme Regulations, together with the [Programme handbook](#), will provide the detailed rules and guidance for your programme of study. Further information about how to use the Programme Regulations and Programme handbook can be found in the [Student guide](#).

In addition to Programme [Regulations](#), you will have to abide by the [General Regulations](#). These regulations apply to all students registered for a programme of study with the University of London and provide the rules governing registration and assessment on all programmes; they also indicate what you may expect on completion of your programme of study and how you may pursue a complaint, should that be necessary. Programme Regulations should be read in conjunction with the General Regulations.

The relevant General Regulations and the Programme Regulations relating to your registration with us are for the current year and not in the year in which you initially registered.

On all matters where the regulations are to be interpreted, or are silent, our decision will be final.

Further information about your programme of study is outlined in the Programme Specification which is available on the relevant Courses page of the website. The Programme Specification gives a broad overview of the structure and content of the programme as well as the learning outcomes students will achieve as they progress.

Terminology

The following language is specific to the Refugee Protection and Forced Migration Studies programme:

Core module: a compulsory module that must be taken.

Elective module: a module that is chosen from a number of options.

Dissertation module: a compulsory module that forms the programme's dissertation component.

Terms: Term 1 runs from October to March. Term 2 runs from March to October. The core and elective modules run in either one term or the other and students can start in either term. The

To register for a module, you must select it and pay for it by the deadline date. When you register for a module, you are committing to studying the module in the next term that the module runs so you should only register for modules that you are ready to study. For example, if you register for the core modules RPM010 and RPM020 at the start of the academic year, you

Registering for the dissertation modules

There are two dissertation modules, both of which run in both terms: RPM400 Dissertation research proposal, and RPM500 Research dissertation.

RPM400 Dissertation research proposal includes dissertation study sessions 1 and 2: the research methods course (5%) and submission of the research proposal (10%). RPM500 Research dissertation includes dissertation study periods 3 and 4: research, writing up and submission of the dissertation (85%).

2.9

You can register for RPM400 Dissertation research proposal at any point during your registration.

2.10

You can register for RPM500 Research dissertation at the same time as, or after, registering for RPM400 Dissertation research proposal.

See regulations 7.3–7.5 for more details on registration for and submission of RPM400 and RPM500.

2.11

The deadline for registering for dissertation modules is later than the deadline for core and elective modules in Term 1 and Term 2. To register for the dissertation modules at these later deadlines, log a request on the [Student Portal](#).

The registration deadline for dissertation modules RPM400 and RPM500 in Term 1 is 15 January.

The registration deadline for dissertation modules RPM400 and RPM500 in Term 2 is 15 June.

2.12

If you register for RPM500 Research dissertation by the 15 January deadline, you will submit your dissertation in October of that calendar year.

If you register for RPM500 Research dissertation by the 15 June deadline, you will submit your dissertation in March the following calendar year.

2.13

When you register for RPM400 Dissertation research proposal, you must study the research methods course in consecutive terms and must submit the research proposal by the first available deadline.

Deadlines are listed within the subject guide for each module. (eac)2(ar)08o,7 (c)-1.7 (h pr)0.6 (ar)08

2.16

You will need to seek permission from the Programme Director if you wish to commence a module for a third time. You will be required to pay a new module fee.

Deferring your studies

2.17

To defer a module, you must notify us through the [Student Portal](#) no later than 28 days prior to the final assessment deadline for the module. You can defer a module regardless of whether you have completed the assessment entry process or not.

2.18

You can defer a module and start it for a second time by telling us through the [Student Portal](#). You do not need our permission to defer a module on a first occasion and when you restart the module you will not have to pay an additional fee.

2.19

If you wish to defer a module on a second occasion with a view to starting it for a third time you must

MA structure	2 compulsory core modules		4 elective modules from		2 compulsory linked dissertation modules	
Module	RPM010, RPM020.		RPM210, RPM220, RPM230, RPM240, RPM250, RPM260, RPM270, RPM280, RPM290.		RPM400.	RPM500.
Element of assessment	E-tivity	Coursework	E-tivity	Coursework	Dissertation proposal	Dissertation thesis
Element weighting	30%	70%	30%	70%	15%	85%
Item of assessment	Five E-tivities: E-tivity 1 is worth 0%, E-tivity 2 is worth 2%, E-tivity 3 is worth 5%, E-tivity 4 is worth 15%, E-tivity 5 is worth 8%.	One item of coursework worth 70%.	Three E-tivities: E-tivity 1 is worth 0%, E-tivity 2 is worth 20%, E-tivity 3 is worth 10%.	One item of coursework worth 70%.	Participation in the research methods E-tivities worth 5% and one Research proposal worth 10%.	One dissertation thesis worth 85%.

Taking assessments

See [Section 5](#) for what happens if you do not submit a piece of coursework.

4.2

After registering for a module, you must complete the assessments by the deadlines given in the handbook.

4.3

You must retain a copy of all of your submissions to us in the event of any electronic difficulties in their submission to us or return from us.

Participation-based E-tivity

4.4

If you cannot participate in a particular discussion forum due to mitigating or other exceptional circumstances, you should contact the Programme Director by email. If accepted, you will be recorded as 'participating' for that discussion session. This may be done no more than twice per module for core modules, and once per module for elective modules and RPM400 Dissertation research proposal.

Submission of E-tivities, coursework and the dissertation

Note that the deadline dates and times are UK times and that it is your responsibility to adjust to

UK time if you are in another time-zone.

4.5

E-tivities, coursework and dissertation items must be submitted through the Virtual Learning Environment (VLE) by the submission dates given in the module timetable on the VLE.

Penalties for missing a deadline or exceeding a word limit

Instructions, word limits and deadlines for submitting coursework, E-tivity and dissertation items are given in each Module Study Guide, provided on the <https://sas.elearning.london.ac.uk/login/index.php> **VLE**. You will lose marks if you do not keep to these rules.

Further information on assessment can be found in the [Programme handbook](#).

5 Number of attempts permitted at assessment

Maximum number of attempts

'Final assessment' refers to the final coursework item (70%) of the core and elective modules, or the RPM500 Research dissertation component of the dissertation (85%). E-tivities are referred to by name.

5.1

The maximum number of attempts permitted at the final assessment of core modules, elective modules, RPM400 Dissertation research proposal and RPM500 Dissertation is two. The exceptions to this are where you have deferred a module or have to restart a core module because you previously failed the module or failed to submit on the second attempt.

5.2

The maximum number of attempts permitted for each E-tivity is one. The exceptions to this are where you have deferred an E-tivity or failed to submit on the second attempt.

5.7

If you fail a core or elective module at the first attempt, you must submit or resubmit the coursework element within 56 days of the results release date.

If you need to resubmit coursework you will need to make another assessment entry and pay the resubmission fee by the assessment entry deadline.

If you pass at a second attempt your mark will be capped

5.8

If you need to make a second attempt at the final assessment of a core or elective module the overall mark given for the module will be capped at 50%.

If you make a second attempt at RPM500 Research dissertation the combined overall mark given for the dissertation component (modules RPM400 and RPM500) will be capped at 50%.

If you fail at a second attempt

5.9

If you do not resubmit the final piece of coursework for a core module or do not achieve an overall mark of 50% for the module on your second attempt, your registration for that module will be cancelled and previous E-tivity marks will be discarded. To restart the module, you must pay a new module fee. You may only restart a module on one occasion.

5.10

On restarting a core module if you do not resubmit the final item of coursework, or do not achieve an overall mark of 50% for the module on your second attempt, your registration for the programme will cease unless otherwise recommended by the Board of Examiners.

5.11

See the regulations on replacing an elective module in [Section 2](#) of this document.

If you do not submit the final assessment for an elective module or do not achieve an overall mark of 50% for the module at your second attempt, you will not be able to take the module again.

Progression if you have failed a module

5.12

If you fail a module at the first attempt, you are allowed to register for further modules but only under the following conditions:

- For core modules: you can register for further modules but must resubmit the final item of coursework within 56 days of the results release date. However, you should be aware that your registration may cease if you fail a core module at the second attempt having used your opportunity to restart it.
- For elective modules: you can register for further modules but must submit the final assessment within 56 days of receiving the result.

7 Progression within the programme

7.1

We strongly recommend that you have attempted the assessments for both core modules before you start work on any elective module.

You must have registered for both core modules in a previous term before registering for any elective modules.

7.2

For more information on the dissertation study sessions please refer to the [Programme handbook](#).

You will study the dissertation modules in four study sessions, two of which include the research methods course 'Researching Refugees', which is a compulsory component of RPM400 Dissertation research proposal.

7.3

You must submit the RPM400 Dissertation research proposal at the end of the second dissertation study session. You cannot start studying RPM500 unless you have completed your dissertation proposal.

7.4

You can register for RPM500 Research dissertation at any time.

7.5

You can start studying RPM500 Research dissertation after submitting the research proposal in completion of RPM400 Dissertation research proposal and after attempting the final assessments of both core modules.

8 Schemes of award

If your final assessments

8.2

Marks awarded for each element of the assessment of a module and the overall module mark will be rounded to the nearest whole number.

8.3

The overall mark for each core module is calculated by weighting the marks achieved for E-tivity 1, E-tivity 2, E-tivity 3, E-tivity 4, E-tivity 5, and the coursework in a ratio of 0: 2: 5: 15: 8: 70.

8.4

The overall mark for each of the elective modules is calculated by weighting the marks achieved for E-tivity 1, E-tivity 2, E-tivity 3 and the coursework in a ratio of 0: 20: 10: 70.

8.5

The overall mark for the dissertation is calculated by weighting the marks achieved for RPM400 Dissertation research proposal and RPM500 Research dissertation in a ratio of 15:85.

8.6

To pass a core or elective module, you must achieve an overall mark for the module of at least 50%.

8.7

To pass the dissertation component, you must achieve

- a mark of at least 50% for RPM500; and
- a combined mark of at least 50% for RPM400 and RPM500 where the modules are weighted in a ratio of 15:85.

8.8

The overall module mark for core and elective modules will be capped at 50% if the module was passed at the second attempt. The overall mark for the dissertation component will be capped at 50% if RPM500 was passed at the second attempt.

8.9

To calculate the final grade for the award, the marks for the modules are weighted according to their credit values.

8.10

The following mark scheme is used for the MA:

Mark range	Classification
70% – 100%	Distinction
60% – 69%	Merit
50% – 59%	Pass
0% – 49%	Fail

8.11

In order to be considered for the award of:

- Merit: you should obtain a weighted average mark of 60% - 69% across all modules.
- Distinction: you should obtain a weighted average of at least 70% across all modules.

Exit qualifications

8.12

The Board of Examiners may grant the Postgraduate Certificate in Refugee Protection and Forced Migration Studies as an exit qualification if (l)-1 (m)3.4 (..1a)1.4 (a)1.4 (ay)-1.1 (e)5 (s)-1.11. (m)3



Appendix B – Assessment criteria

These guidelines reflect the standards of work expected at postgraduate level.

Coursework and dissertation – Assessment criteria

The following criteria will be used in determining the marks awarded for the final assessment components for each module.

Mark	Criteria
85-100 Distinction	Outstanding performance above a distinction level. Work is of exceptional quality. The highest level of knowledge and understanding is demonstrated by independence and originality in conception, the highest level of critical skill, synthesis and analysis. The work contains analysis of sufficient originality and importance to change the conventional way of approaching the subject, and its presentation is of the highest standard. The work will be well-argued, well-organised and impeccably documented, and be of publishable or near-publishable quality.
75-84 Distinction	Excellent work, demonstrating a consistently very high level of knowledge and understanding. It shows clear evidence of originality and/or independent critical evaluation, high levels of skill in synthesis and analysis. Propositions are analysed with sufficient orit (um)3.3 (1 ref541.[by)-1.7 (i)-1 (n

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25-34 Fail	Extremely poor work, demonstrating all the flaws outlined above.
0-24 Fail	Unacceptable or not submitted.

Participation-based E-tivity – Assessment criteria

Mark	Criteria
Core modules 8/8	<ul style="list-style-type: none">• Student actively participated in at least 8 of the 12 discussion forums

Research proposal – Assessment criteria

Mark	Criteria
9–10/10	Demonstrates all or many of the pertinent elements: <ul style="list-style-type: none">• Well-written and concise - shows excellent academic skills• Well-