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## Important information regarding the Programme Specification

### About this document

Last revised 12 March 2024

The Programme Specification gives a broad outline of the structure and content of the programme, the entry level qualifications, as well as the learning outcomes students will achieve as they progress. Some of the information referred to in this programme specification is included in more detail on the University of London [website](#). Where this is the case, links to the relevant webpage are included.

Where links to external organisations are provided, the University of London is not responsible for their content and does not recommend nor necessarily agree with opinions expressed and services provided at those sites.

If you have a query about any of the programme information provided, whether here or on the website, registered students should use the ‘ask a question’ button in the [student portal](#). Otherwise, the *Contact Us* link at the bottom of every webpage should be used.

### Terminology

The following language is specific to the Project Management programme:

**Module:** Individual units of the programme are called modules. Each module is a self-contained, formally structured learning experience with a coherent and explicit set of learning outcomes and assessment criteria.

**Core module:** A compulsory 15-credit module that must be taken.

**Optional module:** A 15-credit module that is chosen from a number of options.

**Study session:** There are four study sessions in a year, each lasting 10 weeks. Sessions begin in October, January, April and July. Each session is followed by an assessment submission point.

**Resitting the assessment of a failed module:** When you resit a failed module you will not be allocated a tutor group but you will have access to the learning materials on the VLE and you will be required to resubmit your summative assessment.

**Repeating a failed module:** When you repeat a failed module you will be allocated a tutor group, you will have access to the learning materials on the VLE and you will be required to resubmit your summative assessment.

**Significant changes made to the Programme Specification 2024–2025**

There are no significant changes to the Programme Specification 2024-2025.

## Programme title and qualifications

Postgraduate Degrees of the University of London may be classified. The award certificate will indicate the level of the academic performance achieved by classifying the award. The classification of the degree will be based on the ratified marks from the completed assessments.

The classification system for these awards is as follows:

Distinction; Merit; Pass.

Specific rules for the classification of awards are given in the [Programme Regulations](#), under Scheme of Award

### Programme title

Project Management

### Qualifications

Master of Science in Project Management

Postgraduate Diploma in Project Management

Postgraduate Certificate in Project Management

### Intermediate qualifications

Students may not normally request a lower intermediate qualification if studying on a higher qualification (except as an exit qualification) or accumulate these qualifications as they progress from lower to higher qualifications.

### Exit qualifications

An exit qualification is an intermediate qualification, as noted above, for which the student may not have registered at the outset but which may be awarded on completion of specific modules/courses (or credit accumulated) in a longer programme of study, if the student leaves the programme.

Exit qualifications are awarded at the discretion of the Board of Examiners and once a student has accepted an exit qualification they will not normally be permitted to recommence their study of the same programme with the University of London. The Postgraduate Certificate and Postgraduate Diplomas are the exit qualifications for this programme.

### Individual modules

There is also provision for select individual modules of the programme to be studied on a stand-alone basis without being registered for a related qualification, with the exception of the Project. Neither progression nor credit is automatic.

### Qualification titles may be abbreviated as follows:

Master of Science – MSc

Postgraduate Diploma – PGDip

Postgraduate Certificate – PGCert

### **Level of the programmes**

The Framework for Higher Education Qualifications of UK Degree-Awarding Bodies (FHEQ) forms part of the UK Quality Code for Higher Education of the [Quality Assurance Agency for Higher Education](#) (QAA).

The awards are placed at the following Levels of the Framework for Higher Education Qualifications (FHEQ):

MSc	Level 7
PGDip	Level 7
PGCert	Level 7

### **Relevant QAA subject benchmarks group**

See the [QAA website](#) for information about quality assurance.

Not applicable

### **Awarding body**

University of London

### **Registering body**

University of London

### **Academic direction**

Royal Holloway, University of London

### **Accreditation by professional or statutory body**

Not applicable

### **Language of study and assessment**

English

### **Mode of study**

Web supported learning with an online tutor.

### **Programme structures**

The programme has two registration points in the year: October and April. There are four study sessions in a year, each lasting 10 weeks. Sessions begin in October, January, April and July. Each session is followed by an assessment submission point.

Students have an online induction session available through the virtual learning environment (VLE) prior to the start of their study session. This includes

## Programme Specification 2024–2025 Project Management (MSc/PGDip/PGCert/Individual modules)

The **PGDip** is a 120 UK credit qualification. For the PGDip you must complete

Eight optional modules (120 credits total)

The **PGCert** is a 60 UK credit qualification. For the PGCert you must complete

One core module (15 credits); and

Three optional modules (45 credits)

### Maximum and minimum periods of registration

The minimum periods of registration from a student's effective date of registration, are:

	Minimum*
<b>MSc</b>	Two years
<b>PGDip</b>	One and a half years
<b>PGCert</b>	Six months
<b>Individual modules</b>	Three months

See the [General Regulations](#) for the maximum periods of registration for these qualifications.

Students will retain the period of registration initially given to them on registration if the maximum registration period for their qualification changes during their studies.

\*The minimum period of registration is subject to module availability and in some cases it may not be possible to complete within the minimum period of registration. Modules have been launched on a rolling basis since October 2021.

In making a decision as to how many modules to register for in a given session, it is important to take account of on-going work and/or personal commitments.

### Credit value of modules

Further information about the credit systems used by universities in the UK and Europe is provided by the [Quality Assurance Agency](#) and the [European Credit Transfer and Accumulation System](#).

Where credits are assigned to modules of a programme, credit indicates the amount of learning carried out in terms of the notional number of study hours needed, and the specified Framework for Higher Education Qualifications in England (FHEQ) credit level indicates the depth, complexity and intellectual demand of learning involved. The details below indicate the UK credits and the European Credit Transfer and Accumulation System (ECTS) values.

The MSc Project Management comprises a total of 180 UK credits (90 ECTS credits) at FHEQ level 7.

The PGDip Project Management comprises a total of 120 UK credits (60 ECTS credits) at FHEQ level 7.

The PGCert Project Management comprises a total of 60 UK credits (30 ECTS credits) at FHEQ level 7.

One UK credit equates to a notional ten hours of study.

## Programme Specification 2024–2025 Project Management (MSc/PGDip/PGCert/Individual modules)

Each 15-credit module equates to 150 hours. Over the 10 teaching weeks of a study session, students will need to dedicate around 15 hours of study per module per week.

The 30-credit Project module equates to 300 hours. Over the 20 teaching weeks of the study session, students will need to dedicate around 15 hours of study per week.

### Recognition of prior learning

Recognition of prior learning is a generic term for the process by which we recognise and, where appropriate, award credit for learning that has taken place elsewhere, before entry onto this programme of study.

Where the prior learning covered a similar syllabus to a module/course studied elsewhere, credit will be awarded as if you took the Project Management module. See the [General Regulations](#) (Section 3) and Programme Regulations (Section 3) for more information and rules relating to prior learning.

MSc and PGDip students may apply for recognition of prior learning mapped against modules to a total of 60 UK credits. Applications for recognition of prior learning for the Project will not be accepted. PGCert students may not apply for recognition of prior learning.

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## Entrance requirements

Applicants must submit an application in line with the procedures, requirements and deadlines set out on the [website](#).

### Entry route 1: Direct entry

To qualify to register for the MSc, PGDip or PGCert you will need either a bachelor's degree which is considered at least comparable to a UK second class honours degree from an institution acceptable to the University.

Applicants with work experience in a managerial position for at least 3–5 years, or with 3–5 years project work as junior project manager/coordinator, will be considered on an individual basis.

Applicants with an appropriate professional experience qualification from a recognised professional body will be considered on an individual basis.

### Entry route 2: Performance based admissions

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Full details of the PBA route can be found in Section 6 of the [Programme Regulations](#).



ability to critically analyse project management frameworks and provide an in-depth knowledge of subjects critical to project-led businesses.

To foster an independent learning ability required for continuing professional development.

To develop advanced skills in the tools and analytical techniques relevant to project management theory and application across a range of industries and levels of project complexity and size.

To equip students with an impressive range of sector-specific practical tools and skills that are applicable internationally.

For students to develop their own research interests within the field of project management, based on areas covered in the taught modules, and deliver a project based on an original research question developed by the student.

### **Learning outcomes: MSc Project Management**

Teaching and learning on the programmes is closely informed by the active research of staff and senior industry practitioners. In general terms, the programme provides opportunities for students to develop and demonstrate the following learning outcomes:

A student is expected to:

#### **A Knowledge, understanding and cognitive skills:**

Demonstrate an ability to critically analyse contracting project management frameworks, methods and systems in relation to organisational culture, environmental factors and type/scale of projects.







## Programme Specification 2024–2025 Project Management (MSc/PGDip/PGCert/Individual modules)

Each module is run over a 10 week block followed by an assessment submission point, with the exception of the Project module which is run over two 10-week blocks.

The following modules are assessed by two assessments: one online multiple choice question test (MCQ) (25%) and an essay submitted at the end of the session (75%):

PMM010 Introduction to project management

PMM080 International management of mega projects

The following modules are assessed by an essay at the end of the session (100%):

PMM020 Operations and quality management

PMM030 Information technology project management

PMM040 International strategic technology management

PMM050 Advanced applied project management

PMM060 Advanced project funding, finance and risk management

PMM070 Corporate governance, ethics and sustainability

PMM090 Managing and financing projects in the TV and film industries

PMM100 Accounting and finance

The Project module is assessed by two assessments: a research proposal (30%) and a final research project (70%).

Where a module has more than one element of assessment, the grade awarded for each module will be based on both elements of assessment. Students will be required to pass the module with a weighted average of 50%.

Repeating or resitting a failed module may be done once the module results have been confirmed by the Board of Examiners.

Coursework is submitted in the VLE by pres pr 3 TD o 0 Td[(Pro)-1.4 (j)-17.426 -1en1 Tw (-)-1.4 (j)-.4 6-1.am





### **Student feedback and engagement**

The principal channel for collecting feedback from students is the Student Experience Survey. Carried out every year, this collects feedback from the student body on a range of topics relating to the student lifecycle. The results are analysed externally and then considered in a number of different ways, including by the programme team, principal committees and the senior leadership team. Details of any resulting actions taken are published on the Virtual Learning Environment and the Student Portal.

Additionally, on completion of their programme of study students will be invited to take a survey that seeks to measure what they have gained from their studies.

There are also opportunities for students to get involved in governance. An undergraduate and postgraduate student member is appointed by the University to the majority of committees through an annual appointment round.

Some programmes also recruit student members at the programme level. Students are frequently invited to take part in quality review processes such as Periodic Programme Reviews, Programme approval, Thematic Reviews, MOOC review panels and ad hoc focus groups. Opportunities such as these are advertised through social media and on the website. More information can be found on the [website](#).



## PGCert Project Management

For the qualification of PGCert Project Management you must pass

One core module (worth 15 credits):

- o PMM010 Introduction to project management

Any three optional modules chosen from (each worth 15 credits):

- o PMM020 Operations and quality management

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## PGDip Project Management (Software Development) (exit qualification only)

For the qualification of PGDip Project Management (Software Development) you must pass

The following four core modules (each worth 15 credits):

- o PMM120 Software engineering
- o PMM130 Business intelligence systems
- o PMM140 Security management and governance
- o PMM150 Information systems and governance

Any four optional modules chosen from (each worth 15 credits):

- o PMM010 Introduction to project management
- o PMM030 Information technology project management
- o PMM040 International strategic technology management
- o PMM050 Advanced applied project management
- o PMM070 Corporate governance, ethics and sustainability
- o PMM110 Managing people and organisations

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## MSc Project Management (Sustainability)

For the qualification of MSc Project Management (Sustainability) you must pass

The following core modules (each worth 15 credits):

- o PMM010 Introduction to project management
- o PMM020 Operations and quality management
- o PMM050 Advanced applied project management
- o PMM070 Corporate governance, ethics and sustainability
- o PMM080 International management of mega projects
- o PMM100 Accounting and finance
- o PMM110 Managing people and organisations
- o PMM160 Environmental sustainability for project management
- o PMM170 Social sustainability for project management
- o PMM180 Managing projects for sustainability

One compulsory Project module (worth 30 credits):

- o PMM500 Project



## Appendix B – Module descriptions

### **Introduction to project management [PMM010]**

This module introduces students to the fundamental concepts, tools and techniques for



students are given a good grounding in the subject area. The knowledge gained from this module will provide an important toolkit which will enable students to understand the performance of the wider business and its relationship to key internal and external decision making.

Students will learn how financial information is prepared and communicated and how it is used as an effective tool for decision making and control. Students will also learn about analysing financial documents and the core understandings of the nature of investment decision making and management decision making.

**Assessment:** One online multiple choice question test (25%) and one 2,000-word essay (75%)

### **Managing people and organisations [PMM110]**

Managing people and organisations is critical to the success of all projects and businesses. This module is designed to give a valuable insight into management within organisations, critically evaluating the role of organisational structures as well as styles of management and



**Assessment:** One online multiple choice question test (25%) and one 2,000-word essay (75%)

### **Security management and governance [PMM140]**

Cyber security management is the core discipline underlying effective real-world security. This module aims to generate understanding and appreciation of the need for effective security management and the main currently used approaches to management in practice, including key standardised approaches and the fundamental importance of a risk-based approach. After completing the module, students will also understand key components of practical cyber security management, including the impact of law and regulation, the importance of auditing, and the key role of people in achieving cyber security. To help

with this information and develops understanding through a focus on social aspects of sustainability. It gives students a grounding in key social issues, approaches to addressing those issues and the challenges of including social sustainability goals in organisational activity. This module complements the Environmental sustainability for project management module and both feed into the Managing projects for sustainability module.

**Assessment:** One 3,000-word essay (100%)

### **Managing projects for sustainability [PMM180]**

Managing projects for sustainability requires a holistic understanding of sustainability and the ability to apply that knowledge to the design and implementation of projects. This module allows students to apply knowledge about sustainability to the project management process. It will draw on case study material and will encourage students to develop an awareness of the trade-offs which decisions about sustainability often require. This module complements the material in the modules Environmental sustainability for project management and Social sustainability for project management.

**Assessment:** One 3,000-word essay (100%)

### **Project [PMM500]\***

Understanding the methods needed to conduct research, in the context of business, is essential to any management-related degree programme. In this module, students will develop an understanding of the common quantitative and qualitative methodologies used when conducting research through the context of business. Students will look at relevant analytical, theoretical and contextual research, and learn to analyse and critically interpret empirical findings and data.

Students will consider how to prepare a research proposal and examine relevant frameworks for research ethics, reliability, and validity. The project is the culmination of the students