

UNIVERSITY OF LONDON REGULATION 1

UNIVERSITY OF LONDON AWARDS



## UNIVERSITY OF LONDON REGULATION 1

- Master of Music (MMus)
  - Master of Public Administration (MPA)
  - Master of Public Health (MPH)
  - Master of Research (MRes)
  - Master of Science (MSc)
  - Master of Teaching (MTeach)
  - Master of Theology (MTh)
  - Master of Veterinary Medicine (MVetMed)
- 1.5 Research Degrees ( FHEQ Level 7)
- Master of Philosophy (MPhil)
  - Master in Islamic and West Asian Studies (MPhilWASud)
  - Master in Philosophical Studies (MPhilStud)
- 1.6 Research Degrees ( FHEQ Level 8)
- Doctor of Medicine (MD)
  - Doctor of Medicine (Research) (MD(Res))
  - Doctor of Philosophy (PhD)
  - Doctor of Philosophy (PhD) by Publication
  - Doctor of Veterinary Medicine (DVetMed)
  - Master of Dental Surgery (MDS)
  - Master of Surgery (MS)
- 1.7 Specialist Doctorates ( FHEQ Level 8)
- Doctor in Agriculture and Food (DAgriFood))
  - Doctor in Animal Science (DAnimSci)
  - Doctor in Business Administration (DBA)
  - Doctor in Clinical Dentistry (DClinDent)
  - Doctor in Clinical Medicine (DrClinMed)
  - Doctor in Clinical Psychology (DClinPsy)
  - Doctor in Education (EdD)
  - Doctor in Educational Psychology (DEdPsy)
  - Doctor in Engineering (EngD)
  - Doctor in Evidence-Based Human Resource Management (DrEBHRM)
  - Doctor in Health Care (DHC)
  - Doctor in Ministry (DMin)
  - Doctor in Occupational Health, Psychology, and Management (DrOHPM)
  - Doctor in Organizational Psychology (DrOP)
  - Doctor in Occupational Psychology (DOccPsy)
  - Doctor in Pastoral Theology (DPT)
  - Doctor in Professional Studies (DrPS)
  - Doctor in Psychotherapy (DPsychotherapy)
  - Doctor in Public Health (DrPH)
  - Doctor in Veterinary Practice (VetD)
- 1.8 Higher Doctorates <sup>3</sup>
- Doctor of Divinity (DD)
  - Doctor of Laws (LLD)
  - Doctor of Literature (DLit)
  - Doctor of Literature (Education) (DLit (Ed))
  - Doctor of Music (DMus)
  - Doctor of Science (DSc)

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Doctor of Science (Medicine) (DSc (Med))  
Doctor of Science (Social Sciences) (DSc(SocSc))

### Diplomas and Certificates

2. The following diplomas and certificates may be granted by the University.

2.1 FHEQ Level 4  
Certificate of Higher Education (CertHE)

2.2 FHEQ Level 5  
Diploma of Higher Education (DipHE)

2.3 FHEQ Level 6  
Graduate Certificate (GradCert)  
Graduate Diploma (GradDip)  
Diploma for Graduates (awarded through the University of London Worldwide)  
(Dip Grad)  
Professional Graduate Certificate in Education (PGCE)

2.4 FHEQ Level 7  
Postgraduate Certificate (PGCert)  
Postgraduate Dip/odB5/LBody <</MCID 13 >>BDC 0.06Tj -0.001 Tc1.96701 Tc 0.0(())DD3.4



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context validation is defined as the process whereby the University judges a programme of study designed and offered by an external organisation (e.g. Member Institutions which do not award degrees, an overseas institution, or a commercial/industrial establishment) as being appropriate to lead to an award of the validating institution. In this arrangement the overall responsibility resides with the validator. Franchising is defined as the process whereby whole programmes or substantial parts of programmes or discrete parts of programmes of one institution are delivered in another institution with the overall responsibility for the quality of a programme and the assessment of the student residing with the franchiser institution.

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20. An academically coherent programme of study, followed over a period of time equivalent to three years full-time<sup>6</sup>, or longer where appropriate to the degree and/or subject concerned, which is designed to ensure:
  - 20.1 academic progress in terms of depth of study;
  - 20.2 ability to study at an advanced level, to assimilate, assess, interpret and apply information and to communicate effectively;
21. the achievement of a satisfactory overall standard in a scheme of assessment which tests the student's:
  - 21.1 command of an appropriate body of knowledge and skills;
  - 21.2 familiarity and ability to deal with the methodologies appropriate to the discipline(s) concerned;
  - 21.3 capacity for independent and critical thought.
22. schemes for the award of Bachelor's Degrees with Honours, where relevant, which shall have regard to:
  - 22.1 the levels of achievement (in descriptive rather than numerical terms) required to meet the following broad criteria:

First:	Excellent
Ili:	Very Good
Ilii:	Good
III:	Adequate
Pass:	Minimum acceptable
  - 22.2 A Degree with a Pass Classification will not be awarded with Honours.
  - 22.3 A Bachelor's Degree without Honours may be referred to as an Ordinary Degree or Pass Degree.
  - 22.4 An Ordinary Degree/Pass Degree is usually awarded where more than 300 credits but less than 360 credits have been achieved.
  - 22.5 In exceptional circumstances, an Ordinary Degree/Pass Degree may be awarded as an Aegrotat Degree.

*Additional requirements for some FHEQ Level 6 first degrees are as follows:*

Bachelor of Dental Surgery; Bachelor of Medicine; Bachelor of Surgery; Bachelor of Pharmacy<sup>7</sup>; Bachelor of Veterinary Medicine; First Degrees in Health Sciences which are regulated by Act of Parliament

23. These degrees shall be taught in accordance with curricula that meet the requirements of the relevant Registering Body (General Dental Council, General Medical Council, Royal Pharmaceutical Society of Great Britain, Royal College of Veterinary Surgeons and Council for Professions Supplementary to Medicine). BDS, MB BS and BVetMed

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<sup>6</sup> Includes the degrees of Intercolated Bachelor of Science and Bachelor of Medical Science where a one-year course of study builds on a two-year course of basic medical sciences at the University of London or another university in the UK, EU or EFTA.

<sup>7</sup> Final registrations in 1996.



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degree programmes shall involve not less than 56 months of full-time study, at least the final 33 months of which shall have been undertaken while registered at a Member Institution of the University of London except (a) in the case of BDS and MB BS degree courses which are integrated into a combined programme with a BSc or BMedSci degree and a PhD degree, when the overall length of the combined programme shall not be less than 93 months of which the final 57 months must be spent at a Member Institution of the University of London; and (b) in the case of the Accelerated Graduate Entry Programme for the degrees of MBBS, BVetMed and BDS, when the overall length of the programme shall be not less than 45 months, of which the final 33 months must be spent at a Member Institution of the University of London.

### Bachelor of Engineering

24. The programme of study shall give emphasis to preparation for professional practice. It shall provide the necessary understanding of the scientific basis of engineering and include a substantial engineering applications component as an integrated part of the course, together with some appreciation of the industrial and business environment (ie enhanced courses in Engineering Council terms).

### ***First Degrees: Integrated Masters Degrees (awarded with Honours, FHEQ Level 7)***

25. The general requirements for first degrees (set out in paragraphs 20 and 21 above).

*Additional requirements for some Level 7 first degrees are as follows:*

### Master in Science

26. The programme of study shall be followed over a period of time equivalent to four years full-time. It shall include a major project and provide a sound basis for a subsequent scientific or technically-based career or research.

### Master of Engineering

27. The programme of study shall be followed over a period of time equivalent to four years full-time, of which not less than three academic years and two terms shall be full-time Member Institution-based study (which may include a year at another institution of university status), and shall satisfy one or more of the following requirements:
- 27.1 provide for study of a particular engineering discipline in greater depth than the Bachelor of Engineering;
  - 27.2 provide for multi-disciplinary study of a range of engineering disciplines;
  - 27.3 provide for study of a particular engineering discipline in depth and incorporate a significant proportion of industrial and business studies as an integral part of the curriculum; together with all the following requirements:
  - 27.4 include the teaching of design through the use of project work and case studies, preferably in an industrial context;
  - 27.5 include a major project;
  - 27.6 demand a level of study and attainment which is equivalent to that required for a Postgraduate Taught Degree in this University.

### Master of Pharmacy

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28. The programme of study, taught in accordance with curricula that meet the requirements of the Royal Pharmaceutical Society of Great Britain, shall be followed over a period equivalent to four academic years full-time and shall provide for the study of two or more elective disciplines and shall include a major research project3-1.1 (-1.8 (or)0.7031e1



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Publications derived from the work in the thesis may be bound as supplementary material at the back of the thesis.]

51.4 give a critical assessment of the relevant literature, describe the method of research and its findings and include a discussion on those findings; and

51.5 be written in English and the literary presentation shall be satisfactory, although the Member Institution/School of Advanced Study at which the candidate is or will be registered may permit on an exceptional basis only a thesis in the field of modern foreign languages and literatures only to be written in the language of study; in such cases the thesis shall include additionally a submission of between 10,000 and 20,000 characters (including spaces) in the English language.

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- 54.2 be either a record of original work or an ordered and critical exposition of existing knowledge and shall provide evidence that the field has been thoroughly surveyed;
- 54.3 be an integrated whole and present a coherent argument;
- 54.4 give a critical assessment of the relevant literature, present the findings of research and include a discussion on those findings; and
- 54.5 be written in English and the literary presentation shall be satisfactory.

### Master in Philosophical Studies

- 55. The minimum period of study shall be two calendar years full-time or its equivalent in part-time study.
- 56. The programme of study shall provide students with advanced knowledge of three areas of the relevant discipline, include sustained research on a single topic presented in the form of a thesis, and include a research training for doctoral study. The programme of study shall:
  - 56.1 provide a progressive research training which is an adequate foundation for doctoral study;
  - 56.2 include supervised research of three independent areas of the relevant discipline assessed by essays or written papers that demonstrate advanced knowledge and depth of understanding of those areas;
  - 56.3 include a substantial research component in the form of a thesis that shall not exceed 30,000 words. Assessment of the submitted thesis shall include an oral examination.
- 57. The thesis shall:
  - 57.1 consist of the candidate's own account of his/her investigations;
  - 57.2 be either a record of original work or an ordered and critical exposition of existing knowledge and shall provide evidence that the field has been thoroughly surveyed;
  - 57.3 be an integrated whole and present a coherent argument;
  - 57.4 give a critical assessment of the relevant literature, present the findings of research and include a discussion on those findings; and
  - 57.5 be written in English and the literary presentation shall be satisfactory.

### ***Doctoral Degrees (FHEQ Level 8)***

#### Doctor of Philosophy

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what might reasonably be expected after three or at most four years of full-time study,





66. Where the candidate is not the first author in co-authored papers and there is no



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[The part played by the candidate in any work done jointly with the supervisor(s) and/or fellow research workers must be clearly stated by the candidate and certified by the supervisor.]

75.2 form a distinct contribution to the knowledge of the subject and afford evidence

76.2

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degree/diploma/certificate wherever awarded.

### Quality Assurance

79. Each Member Institution shall put in place academic quality assurance procedures which shall be approved in accordance with arrangements made by its governing body.
80. The Collegiate Council will be responsible for the approval of appropriate academic quality assurance procedures for degree programmes organised on a federal basis and for degree, diploma and certificate programmes offered at the University of London Institute in Paris; the School of Advanced Study; and through the University of London Worldwide. These procedures shall have regard to the provisions of the Quality Assurance Agency's *UK Quality Code for Higher Education*.
81. A Member Institution shall provide annually unless otherwise specified, to the Collegiate Council:
  - 81.1 a list of the programmes of study offered for each of the degrees it awards;
  - 81.2 a list of the general areas of research available for specialist doctorates and degrees of MPhil, PhD, PhD by Publication and MD(Res);
  - 81.3 lists of candidates to whom the Member Institution has awarded degrees and details of any revocation of the said awards;
  - 81.4 reports and communications received during the year from the Quality Assurance Agency following its reviews and the Member Institution's response(s) to these (to be provided as soon as available);
  - 81.5 an annual return on all awards offered to inform the University Quality Enhancement Review and to include:
    - 81.5.1 information as requested about current issues and priorities for enhancement, particularly of systems for assuring standards and managing or enhancing academic quality; and information about any substantive changes to the Member Institution's academic and research degree regulations and quality assurance procedures;
    - 81.5.2 confirmation of compliance with Regulation 1; and
    - 81.5.3 confirmation that all examination boards had the input of at least one External Examiner, that no External Examiner failed to confirm the appropriateness of standards or sector comparability of student

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### Foundation, Bachelor's Degrees, and Postgraduate Taught Degrees, Diplomas and Certificates

- 82.1 the formal award of the degree, diploma or certificate to candidates who have satisfied the examiners in the examination and satisfied all other requirements for the degree, diploma or certificate and revocation of the said awards;
- 82.2 where applicable, the award of degrees jointly with an institution outside the University. Such procedures must ensure that consideration is given to the status and standing of the partner institution; the rationale for the introduction of the degree; the quality assurance arrangements; and the logistical and administrative arrangements for the organisation of the course and students, including the design, production, security and issue of an appropriate degree diploma.

### Degrees of Master of Philosophy, Doctor of Philosophy, Doctor of Philosophy by Publication and Doctor of Medicine (Research)

- 82.3 the appointment of examiners for the degrees of MPhil, PhD, PhD by Publication, and MD(Res), and for the thesis for a specialist doctorate, such procedures to provide:
  - 82.3.1 for appointments to be made by a properly constituted body, outside the department/unit in which the student has studied;
  - 82.3.2 for the independence, expertise and relevant experience of the examiners considered for appointment to be properly considered;
- 82.4 the formal award of the degree to candidates who have satisfied the examiners in the examination and satisfied all other requirements for the degree, diploma or certificate.

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towards a University of London degree or diploma, such provisions to ensure:

- 83.1 that the academic requirements for that degree or diploma can be satisfied and verified by the relevant University or Member Institution body responsible for the award of that degree or diploma;
- 83.2 that the range, quality and currency of the previous study and/or of a previous award, and its coherence with the studies to be undertaken, will be taken into account in awarding credit and/or granting exemptions to individual students;
- 83.3 that the minimum period of registration and study with the University or in the Member Institution shall be not less than one third of the normal period of full-time or part-time study prescribed for the programme concerned except in exceptional circumstances to be considered by the Pro Vice-Chancellor (Research) and approved by the Vice-Chancellor, except that in the case of post-registration programmes in Nursing and Midwifery the minimum period of registration and study may be not less than one quarter of the normal period of full-time or part-time study prescribed for the programme;
- 83.4 that the assessment undertaken by a student shall in all cases include assessment at the final level of the award;
- 83.5 the provisions for credit for study and assessment undertaken by University of London Students at other institutions during their period of registration for a University of London Degree or Diploma, such provisions to ensure that at least one third of the programme and assessment is undertaken in the Member Institution and that this includes the final stage of the programme and assessment.

### Examiners' reports on research degrees

84. The Collegiate Council may call for the documents relating to the examination for and award of the degrees of MPhilWASud, MPhilStud, MPhil, PhD, PhD by Publication, MD(Res) and Specialist Doctorates (including the reports of Examiners on individual candidates) and seek such assurances as may be appropriate.

### Review

85. The Collegiate Council may review the information contained in the documentation to which reference is made in Section D of this Regulation and may, where it deems it appropriate seek assurance from a Member Institution that any apparently unresolved issue identified has been resolved, on the understanding that any remedial action is the responsibility of the Member Institution.

SECTION E: REGULATIONS FOR DEGREES AND OTHER AWARDS

Matters to be included in degree regulations

86. Each Member Institution shall make regulations for the foundation degrees, first degrees, postgraduate taught degrees, diplomas, certificates and specialist doctorates listed in Section A for which it provides programmes of study.
87. Each Member Institution may make regulations for the degrees of Master in Islamic and West Asian Studies, Master in Philosophical Studies, Master and Doctor of Philosophy, Doctor of Philosophy by Publication and of Doctor of Medicine (Research).
88. Regulations for degrees organised on a federal basis<sup>13</sup> and for degree, diploma and certificate programmes offered by the University of London Institute in Paris; the School of Advanced Study; and through the University of London Worldwide shall be made by the Collegiate Council or in accordance with procedures agreed by the Collegiate Council.





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the award of an MPhil.

- 94.4 a requirement for the oral examination to be conducted normally in private with only the examiners, the candidate and, subject to the candidate's agreement, the supervisor/adviser, present;
  - 94.5 provision for the examiners to determine the result of the examination in accordance with paragraph 95 below;
  - 94.6 a requirement for the examiners to provide a detailed and reasoned statement of their judgement of the candidate's performance and for the decision they have reached, and for this report to be available to the candidate for his/her personal information;
  - 94.7 a requirement that where the examiners have indicated that the candidate does or might be able to satisfy the requirements for the award of the MPhil degree they shall submit a report which demonstrates either:
    - 94.7.1 how the requirements for the MPhil degree are satisfied, or
    - 94.7.2 what action would need to be taken in order for these requirements to be satisfied<sup>14</sup>;
95. Provision for the examiners to determine the result of the examination as follows:
- 95.1 Pass. If the thesis is adequate and the candidate satisfies the examiners in all other parts of the examination, the examiners will report that the candidate has satisfied them in the examination for the degree of PhD, PhD by Publication, MD(Res) or MPhil;
  - 95.2 Pass subject to minor amendments (within three months). If the thesis is otherwise adequate but requires minor amendments and if the candidate satisfies the examiners in all other parts of the examination, the examiners may require the candidate to make within three months amendments specified by them. A further oral examination will not be required where a three month amendment period is given;
  - 95.3 Pass subject to major amendments (within six months). If the thesis is otherwise adequate but requires major amendments and if the candidate satisfies the examiners in all other parts of the examination, the examiners may require the candidate to make within six months amendments specified by them. A further oral examination will not be required where a six month amendment period is given;
  - 95.4 Re-examination of thesis. If the thesis, though inadequate, shall seem of sufficient merit to justify such action, the examiners may determine that the candidate be permitted to re-present the thesis in a revised form within eighteen months for the PhD or MD(Res) degree or within twelve months for the MPhil degree. Examiners must indicate at the outset whether a further oral examination must be held.
  - 95.5 Re-examination of practical or written examination. If the thesis is adequate but the candidate fails to satisfy the examiners at the practical or written examination held[(m)3.4 9(for)0.7 ( )0.6 (the pr)0.71(c)-jl 3on

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the candidate be exempted on re-entry from presentation of the thesis and be permitted to submit to a further practical or written examination within a period specified by them and not exceeding eighteen months for the PhD or MD(Res) degree or twelve months for the MPhil degree. The examiners may at their discretion exempt a candidate from taking a further oral examination.

- 95.6 Re-examination of oral examination. If the thesis is adequate, but the candidate fails to satisfy the examiners at the oral examination, the examiners may determine that the candidate be permitted to re-present the same thesis, and submit to a further oral examination within a period specified by them and not exceeding 18 months for the PhD or MD(Res) degree or 12 months for the MPhil degree;
- 95.7 Consideration for a lower, related award. The examiners may determine that



ANNEX 1: REGULATIONS ON ACADEMIC DRESS

THE HOOD

1. All hoods shall be of the full shape, with rounded corners to the cape.

**Foundation Degrees**

2. The Hood shall be of black stuff bound around the cowl with one inch of Russet brown silk for the Foundation Degree in Arts (FdA), and with one inch of gold silk for the Foundation Degree in Science (FdSc).

**First Degrees**

3. For those awarded the following degrees, the hood shall be of black silk or stuff fully lined with white silk. The cowl shall be faced inside for three inches and edged on the outside with three-eighths of an inch of silk of the colour indicated below. The neckband of the hood shall be similarly edged.

Bachelor of Arts (BA)	Russet brown
Bachelor of Business Administration (BBA)	Silver grey
Bachelor of Dental Surgery (BDS)	Olive green <sup>1</sup>
Bachelor of Divinity (BD)	Sarum red
Bachelor of Education (BEd)	Eau-de-nil green
Bachelor of Engineering (BEng)	Turquoise
Bachelor of Laws (LLB)	Blue
Bachelor of Medicine and Bachelor of Surgery (MB,BS)	Violet
Bachelor of Pharmacy (BPharm)	Old gold
Bachelor of Science (BSc)	Gold
Bachelor of Science (Economics) (BSc(Econ))	Gold
Bachelor of Science (Engineering) (BSc(Eng))	Gold
Bachelor of Veterinary Medicine (BVetMed)	Lilac
Bachelor of Veterinary Science and Medicine (BVSM)	Lilac
Bachelor of Veterinary Science (BVSc)	Lilac
Bachelor of Commerce (BCom) <sup>2</sup>	Deep orange
Bachelor of Humanities (BH) <sup>2</sup>	Pale pink
Bachelor of Medical Science (BMedSci)	Black silk or stuff
faced and edged as for the MB,BS but with one inch of gold (science) ribbon laid in the centre of the violet so as to show one inch of violet on either side	
Bachelor of Music (BMus)	Light blue corded
silk faced inside the cowl for three inches and edged on the outside and on the neckband with three-eighths of an inch of white watered silk	

For all bachelors' degrees introduced in and after September 1994: the hood shall be of black silk or stuff fully lined with white silk. The cowl shall be faced inside for three inches and edged on the outside with three-eighths of an inch of silver grey silk. The neckband of the hood shall be similarly edged.

Master in Science (MSci) : Black corded silk fully lined and the cowl, cape and neckband edged with three-eighths of an inch of gold silk.

<sup>1</sup> Olive green *corded* silk.

<sup>2</sup> No longer awarded.



## REGULATION 1 ANNEX 1

Doctor in Psychotherapy (DPsychotherapy)  
Doctor in Public Health (DrPH)

### ***Research Degrees***

6. The hoods for the following degrees shall be:

Doctor of Medicine (MD) and Doctor of Medicine (Research) (MD(Res)) : Scarlet cloth fully lined with violet silk.

Doctor of Philosophy (PhD) and Doctor of Philosophy (PhD) by Publication : Claret cloth fully lined with a lighter shade of claret silk. All edges shall be bound with dark blue silk showing one half-inch on each side.

Doctor of Veterinary Medicine (DVetMed): Scarlet cloth fully lined with lilac silk.

Master of Dental Surgery (MDS) : Black corded silk fully lined with olive green corded











REGULATION 1 ANNEX 1

## REGULATION 1 ANNEX 2

### ANNEX 2: PROCEDURE FOR CONSIDERATION OF ALLEGATIONS OF IRREGULARITY IN RELATION TO UNIVERSITY OF LONDON AWARDS

1. Paragraphs 14 and 15 of Regulation 1 state:
  14. On behalf of the Collegiate Council the Vice-Chancellor may revoke any degree, diploma or certificate of the University of London and all associated privileges.
  15. The Vice-Chancellor is authorised to revoke an award only after the Procedure for consideration of allegations of irregularity in the events or circumstances leading to the grant of that award approved by the Collegiate Council has been followed, except in the following instances when reference to the Procedure is not required:
    - 15.1 instances of administrative error in an award made under the appropriate quality assurance procedures, or
    - 15.2 instances where subsequent to award, a Board of Examiners, having taken into account information which was unavailable at the time its decision was made, determines that a candidate's classification should be altered.
2. The Procedure mentioned in paragraph 15 is as follows.
- 3.

## REGULATION 1 ANNEX 2

10. The Procedure detailed above completes the University's consideration of the matter. Attention is, however, drawn to the Office of the Independent Adjudicator (OIA). The OIA provides an independent scheme for the review of student complaints about a final decision of a University's disciplinary or appeal body. Full details of the OIA and how to make a complaint are available from the Director of Governance, Policy and Compliance, or on the website of the OIA <http://oiahe.org.uk>. The postal address is: Office of the Independent Adjudicator (OIA), Second Floor, Abbey Wharf, 57-75 Kings Road, Reading, RG1 3AB. Telephone: 0118 959 9813. Email: [enquiries@oiahe.org.uk](mailto:enquiries@oiahe.org.uk).

*Annex 2 - August 2022*

## REGULATION 1 ANNEX 3

### ANNEX 3: PROCEDURE FOR CONSIDERATION OF REPRESENTATIONS CONCERNING DECISIONS OF BOARDS OF EXAMINERS

#### General

1. This procedure is applicable in respect of examinations for first degrees, postgraduate taught degrees, diplomas and certificates: (i) organised on a federal basis<sup>1</sup>; and (ii) offered by the Central Academic Bodies.
2. Appeals may not be made against the results of examinations on academic grounds.
3. The University will consider representations made on the grounds of administrative error or where there is concern that the examination may not have been conducted in



## REGULATION 1 ANNEX 3

to make a complaint are available from the Director of Governance, Policy and Compliance, or on the website of the OIA <http://oiahe.org.uk>. The postal address is: Office of the Independent Adjudicator (OIA), Second Floor, Abbey Wharf, 57-75 Kings Road, Reading, RG1 3AB. Telephone: 0118 959 9813. Email: [enquiries@oiahe.org.uk](mailto:enquiries@oiahe.org.uk).

*Annex 3 - August 2022*