

## ORDINANCE 7

### COMMITTEES OF THE BOARD OF TRUSTEES AND OF THE COLLEGE/OTw 6.096(A)30 (N)-10 (D (Hw j 0N)-O<c 0.0a06.963tiedc

'the Deputy Chair' shall be the Deputy Chair of a committee appointed with this Ordinance.

'the Secretary' means the Secretary to the relevant Committee specified in the meeting.

A 'clear working day' excludes Saturday, Sunday, public holidays and other days on which the University is closed for business.

'the agenda and supporting papers' for a meeting may be sent to members in paper form or be made available to members electronically.

#### ESTABLISHMENT OF COMMITTEES

1. Statute 14.2 states

14.2 The Board of Trustees and the Collegiate Council may from time to time establish additional standing, special and advisory committees, subcommittees or boards.

2. Any committee established must meet the requirements of Ordinance 6.

3.

## 7.2 The maximum of eight

17. Where alternates are permitted they shall be members of the committee for the meetings they attend, but shall not act as Chair.

#### RESIGNATION

18. Members of a committee may resign at any time in writing to the Secretary of the committee, where possible, providing three months' notice.
19. Retirement or resignation from the Board of Trustees, Collegiate Council or any other committee means retirement or resignation from all other committees for which eligibility for membership depended on membership of the Board of Trustees,

meeting of the committee.

#### QUORUM

28. The quorum for a committee shall be approved by the parent body of the committee and shall be specified in the committee's terms of reference and constitution.

29.

member; accidental omission to send or the non-receipt of an agenda and/or supporting papers by a member shall not invalidate a meeting.

39.

requirements of this Ordinance.

49. Committees may communicate or confer together about matters of joint interest but no committee shall, unless authorised by the Board of Trustees or the Collegiate Council or the Vice-Chancellor as appropriate, communicate with any outside person or authority except through the authorised member of staff.

7 March 2019