



# Programme Regulations 2023–2024

## International Foundation Programme

### International Foundation Certificate



This document contains important information that governs our registration, assessment and programme of stud

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## **Important information regarding the Programme Regulations**

**Last revised:** 17 August 2023

As a student registered with the University of London you are governed by the current General Regulations and Programme Regulations associated with your programme of study.

These Programme Regulations are designed and developed by University of London. The Programme Regulations will provide the detailed rules and guidance for your programme of study. Programme Regulations, together with the [Programme Handbook](#), will provide the detailed rules and guidance for your programme of study.

In addition to Programme Regulations you will have to abide by the [General Regulations](#). These regulations apply to all students registered for a programme of study with the University of London and provide the rules governing registration and assessment on all programmes; they also indicate what you may expect on completion of your programme of study and how you may pursue a complaint, should that be necessary. Programme Regulations should be read in conjunction with the General Regulations.

The relevant General Regulations and the Programme Regulations relating to your registration with us are for the current year and not the year in which you initially registered.

On all matters where the regulations are to be interpreted, or are silent, our decision will be final.

Further information about your programme of study is outlined in the Programme Specification which is available on the relevant Courses page of the website. The Programme S3ns1.92 res7184 ref\*(e)13( )-4





**Attendance requirements**

1.4

You are required to attend a full- or part-time course of instruction at a Recognised

### **3 Recognition of Prior Learning and Credit transfer**





## **Calculators**

### **4.16**

The use of calculators during the written examination is strictly controlled. Where use of a calculator is allowed, the detailed specification is given on the Permitted Materials List.

### **4.17**

We do not provide calculators for written examinations. In written examinations that permit their use, you are responsible for providing your own calculator. Your calculator must meet the requirements set out below. Information is given on the Permit





FP0009 Law

FP0010 Business Management

FP0012 Chemistry

**7.2**

You may take a maximum of one individual module without being registered on the full IFP qualification.

**7.3**

Each individual module will normally be examined by one two-hour fifteen minute written examination.

**7.4**

The maximum number of attempts permitted at any assessment for an individual module is three.

**7.5**

When you enter for written examinations, you may enter for one module.

**Progression and transfer to a higher qualification**

If you request to transfer from standalone individual modules to the Certificate and are currently undertaking the study for the module, transfer of registration cannot take place before

## Appendix A: Module outlines

Full module descriptions are published on the [Programme Structure page](#) of the website.

### **Mathematics and Statistics (FP0001)**

Topics covered

Arithmetic and algebra: The mathematics part of the course begins with a review of arithmetic (including the use of

**Market failure and government intervention:** This unit considers a range of reasons why market forces may not be able to allocate resources efficiently. These include externalities, public goods, asymmetric information, factor immobility and market power. It examines possible government interventions and critically assesses their effectiveness. The unit is taught mainly through specific case studies (for example, pollution and congestion charges).

**Managing the economy:** This unit provides an introduction to key measures of economic performance and the main objectives and tools of economic policy. A basic model of aggregate demand and aggregate supply is used to represent unemployment and inflation, as well as the effectiveness of government interventions.

**Development and sustainability:** This unit focuses on the meaning and measures of economic development (for example, the Human Development Index and Gross Domestic Product per capita). You should be able to identify common and diverse features of both developed and developing economies, as well as understand why development must be







Management accounting and finance: Management accounting introduction: the meaning of 'cost'. Contribution, break-even analysis and limiting factors. Absorption costing. Budgeting and cash flow forecasting. Standard costing and variances. Capital investment appraisal.

Assessment: Unseen written exam (Two-hours 15 minutes).

## **Law (FP0009)**

Topics covered

Studying law. This sets the foundations for subsequent units. It considers the nature of law and why societies develop rules to enable people to live peaceably. It sets out the features that distinguish legal rules from rules of custom or morality. It also classifies English law and explains the role of the judiciary in the English legal system.

Sources of law. In the English legal tradition, the source of a rule determines its significance and whether it might take precedence over another source (such as the UK Parliament / EU law). This unit introduces the sources of law and their significance. See how the English legal system assembled various local customs into one standardised system - the Common law.

Precedent and Statutory Interpretation. This unit explains the operation of the doctrine of judicial precedent in the common law. The doctrine shows that legal principles made by judges in the higher courts bind all courts below in future cases of similar fact and in some circumstances, the rules of precedent require courts to follow their own previous decisions.

Overview of criminal liability and the criminal justice system. This unit introduces the general principles of criminal liability, including what is meant by a crime. It examines the objectives of civil and criminal courts and the aims of sentencing. This unit will help you produce case notes, both as a means of learning legal principles and for preparing for the exam.

Introduction to contract law. This unit explains how contractual terms are classified and the difference between express and implied terms. Explore the requirements for a legally binding agreement and the consequences of a breach of contract. The unit should enable you to identify legal issues in problem scenarios and apply the rules of contract law.

Tort law. An introduction to Tort law and, specifically, the tort of negligence. Discover the aims of tort law and the types of harm for which it provides compensation. Examine the elements of a claim in negligence and the operation of the doctrine of precedent to apply and further consolidate the legal skills you have developed.

Assessment: Unseen written exam (Two-hours 15 minutes).

## **Business Management (FP0010)**

Topics covered:

Unit One: What is Business? This unit introduces students to the different types of businesses that exist, to the reasons why they operate, to the groups of people who have an interest in businesses and how profits are calculated. This unit provides knowledge and understanding on which later units will build.

the ways in which businesses measure their efficiency and key actions they can take to improve efficiency.

**Unit Four: Making effective marketing decisions** This unit looks at ways in which businesses can be successful in selling their products in markets. It will consider the importance of understanding customers and markets through market research. It will also examine the importance of using marketing information to help businesses to target particular groups of customers and to understand changes in the business environment. Finally, it will consider a limited range of marketing tactics available to businesses to improve their performance.

**Unit Five: Choosing Appropriate Strategies** This unit looks at the strategies that businesses can use to achieve their aims and objectives in a changing environment. It considers how businesses decide on their strategies, the strategic options that are available and how leadership may impact on implementing strategy.

Assessment: Unseen written exam (Two-hours 15 minutes).

## **Biology (FP0011)**

Topics covered

**Variation and Disease in Vertebrate Systems** This unit starts by looking in detail at familiar anatomy in the body; bones, muscles and other organ systems which make up the structure of living things. Starting with human anatomy before moving onto other vertebrates, it covers the key systems and highlights organs which are essential to understand for future medical, veterinary and biotechnological careers. For each system, the function and organs are described, before looking in more detail at the underlying mechanisms. Moving on from human examples, we consider variations in each system between vertebrate groups, highlighting notable examples of differences. Finally, healthy system function is compared to common disorders. Potential treatments are explained as a basis for understanding medical innovations.

**Interactions between organisms and their environment** This module is about how

importance of substrates, enzymes and ions in cellular metabolic processes. Students will learn how mitochondria are responsible for energy release. They will also learn about communication within and between cells, including hormonal communication. They will know examples of cellular metabolism abnormalities and link this to treatment implications.

**Genetics and biotechnology** This module is about DNA, RNA and protein synthesis. Students will understand the structure of cell nuclei, and will focus on the composition of nucleic acids. They will learn how base-paired nucleotides make up the double helix molecule (DNA) or single strand of nucleotides (RNA). Students will learn that DNA composes the genotype and determines the phenotype of organisms, together with the environment. They will learn how DNA is replicated and this will be related to prior learning about reproduction in unit 1. Section 4 focuses on biotechnology and current innovations. Students will understand problems which can occur during nucleic acid replication, learn about medical and veterinary treatments, and consider ethical debates in this field. Specific objectives focus on:

Assessment: Unseen written exam (Two-hour 15 minutes).

## **Chemistry (FP0012)**

Topics covered

**The Fundamental Principles of Chemistry** The first module is designed to equip students with the fundamental principles required to understand chemistry at an atomic level. It is through these rules that the elements combine (react) to produce all matter. The complexity in chemistry can be reduced to these fundamental principles which is why the course starts here. The models described are state-of-the-art and provide the easiest to grasp explanations. This unit underpins the rest of the course.

**Energy, Reaction Dynamics and Inorganic Materials** A large part of chemistry investigates what happens when chemical species (elements, molecules, mixtures) react with each other. This unit focuses on the energetics of these reactions, and the resultant physical and mathematical analyses that can be used to understand reactions fully.

**Organic Chemistry** Organic chemistry is a core aspect of degree level chemical studies but is also relevant to many surrounding disciplines (for example biochemistry, medicine,

*This module is new for 2023-24. A full description will follow in due course.*

Assessment: Unseen written exam (Two-hour 15 minutes).

