



UNIVERSITY OF  
NORTH CAROLINA



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### **Course changes**

21. Notice is served on the following courses

LA1010	Criminal law
LA1020	Public law
LA1031	Legal system and method
LA1040	Contract law

The final assessment will take place in 2024-25.

22. The following course has been withdrawn:

FN1024 Principles of banking and finance.

The final assessment will take place in 2024-25 for existing registrations only. All courses will be succeeded by an alternative version listed below which will be available in 2024-25. Structures have been updated to show the new course codes.

23. FN1202 Introduction to finance has replaced FN1024 Principles of banking and finance in Selection group F1

### **Revised courses**

24. The following courses have been revised. Please see the Virtual Learning Environment (VLE) for further information.

ST104A Statistics 1

The final assessment for the pre-revised courses will take place in 2023-24.

25. The following courses are due for revision in 2025-26.

IR1034 World History Since 1945  
MT105A Mathematics 1  
MT105B Mathematics 2  
MT1186 Mathematical Methods

The final assessment for the pre-revised courses will take place in 2024-25.

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## **1 Programme overview**

### **Qualifications**

#### **1.1**

The following named qualifications are awarded under the EMFSS CertHE programme:

when you are resitting an examination; or

where we have waived the requirement in special cases, such as on grounds of illness or any other cause acceptable to us.

### 1.7

If you have not complied with your RTC's Attendance and/or Engagement Policy, you may not be permitted to sit assessment or your assessment entry may be withdrawn.

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## 2 Registration

### 2.1

	<b>Minimum</b>	<b>Maximum</b>
<b>Certificate of Higher Education in Social Sciences</b>	One year	Three years (2018-19 onwards) Five years (2017-18 and earlier)

We will only grant an extension to the maximum period of registration in exceptional circumstances. Any extension to the maximum period of registration will be our discretion.

### Effective date of registration

#### 2.2

Your effective date of registration will be 1 November in the year you first register. This allows you to sit your first assessment the following May session.

### Interruption of study







**5.8**

If you do not pass or do not submit all assessments element for a course, but pass the course overall, you will not be permitted to reattempt any assessment element for the course.

**5.9**

If a course is assessed by multiple assessment elements, you will need enter for assessment of the course and complete your attempt at the course, as outlined in regulation 5.6, before reattempting failed assessment elements.

**5.10**

If you do not pass a course, then the mark for any passed assessment element will be carried forward and cannot be reattempted.

**5.11**

You have a maximum of three assessment attempts at each course of a degree. You have a maximum of two assessment attempts at each course of a Graduate Diploma.

**5.12**

Absence from an examination will not count towards the number of attempts for that course.

**5.13**

If you enter for assessment of a new course in an exam session, you must also enter for assessment of all failed compulsory courses in that session.

**5.14**

If you fail a

## **Multiple Choice Questions**

### **5.18**

Multiple Choice Question (MCQs) assessment elements, where applicable, will cover only the first half of the Subject Guide.

### **5.19**

If you are registered on a course with an MCQ element and wish to sit your first attempt at the exam in the May exam session, you must have completed your MCQ assessment element of a:

- 30 credit course before February 15<sup>th</sup> of the current year;
- 15 credit course before March 15<sup>th</sup> of the current year.

If you wish to do so in the October exam session, you must have completed your MCQ assessment element of a:

- 30 credit course before August 15<sup>th</sup> of the current year;
- 15 credit course before September 15<sup>th</sup> of the current year.

If you miss this deadline, then your first attempt at the MCQ assessment element will be considered a mark of 0.

## **Coursework**

### **5.20**

Assessment deadlines for coursework assessment element are advertised on the course information sheet and the VLE. If you submit your coursework late, you may be issued with a penalty.

## **Materials permitted**

The following regulations may change during the academic year. Please refer to your Admission Notice for the final confirmed regulations.

### **5.21**

You are allowed to use any standard non-graphing scientific calculator in any assessment element, but you may not use any computer software or program to obtain or graph solutions. Credit will only













## Certificate of Higher Education in Social Sciences

Four full courses (or half course equivalents) to be chosen from the following, with no more than two courses from Selection group F2.

### Selection group F1 <sup>1</sup>

AC1025	Principles of accounting
DV1171	Introduction to international development
EC1002	Introduction to economics <sup>2</sup>
FN1202	Introduction to finance
IR1034	World history since 1945
IR1198	International Relations: Theories, Concepts and Debates
IS1060	Introduction to information systems
IS1181	Digital infrastructures for business
MN1178	Business and management in a global context
MT105A	Mathematics 1 (half course)
MT105B	Mathematics 2 (half course)
MT1173	Algebra
MT1174	Calculus
MT1186	Mathematical methods
PS1130	Introduction to international political thought

## Appendix B – Exclusions

Exclusions are courses that, due to some overlap in course content, may not be taken together in the same year. Depending on the extent of overlap in course content, additional rules may apply.

The rules governing exclusions are listed below. The table that follows outlines which rules apply to each pair of exclusions.

1. You are not permitted to register for both courses in the same year.
2. You have a maximum of three assessment attempts at both courses combining 00/F2 10. 4 730.38 Tm 0 g

EXCLUSIONS		RULE WHICH APPLIES						ADDITIONAL NOTES
		1	2	3	4	5	6	
MT105A Mathematics 1	MT1174 Calculus	x	x		x	x	x	If you have failed MT105A at the third attempt, you may not transfer under rule 4 above. If you have failed MT1174 at the third attempt, you may transfer and are not subject to rule 4. If you pass MT105A and transfer to a programme for which MT1174 is compulsory, you will not receive APL for MT1174. (Rule 5) If you pass MT1174 and transfer to a programme for which MT105A is compulsory, you will receive APL for MT105A. (Rule 6)
MT105B Mathematics 2	MT1174 Calculus	x	x		x	x	x	If you have failed MT105B at the third attempt, you may not transfer under rule 4 above. If you have failed MT1174 at the third attempt, you may transfer and are not subject to rule 4. If you pass MT105B and transfer to a programme for which MT1174 is compulsory, you will not receive APL for MT1174. (Rule 5) If you pass MT1174 and transfer to a programme for which MT105B is compulsory, you will receive APL for MT105B. (Rule 6)
MT105A Mathematics 1	MT1186 Mathematical methods	x	x		x	x	x	If you have failed MT105A at the third attempt, you may not transfer under rule 4 above. If you have failed MT1186 at the third attempt, you may transfer and are not subject to rule 4. If you pass MT105A and transfer to a programme for which MT1186 is compulsory, you will not receive APL for MT1186. (Rule 5) If you pass MT1186 and transfer to a programme for which MT105A is compulsory, you will receive APL for MT105A. (Rule 6)
MT105B Mathematics 2	MT1186 Mathematical methods	x	x		x	x	x	If you have failed MT105B at the third attempt, you may not transfer under rule 4 above. If you have failed MT1186 at the third attempt, you may transfer and are not subject to rule 4. If you pass MT105B and transfer to a programme for which MT1186 is compulsory, you will not receive APL for MT1186. (Rule 5) If you pass MT1186 and transfer to a programme for which MT105B is compulsory, you will receive APL for MT105B. (Rule 6)
MT1174 Calculus	MT1186 Mathematical methods	x	x		x	x		
ST1215 Introduction to Mathematical Statistics	ST104A Statistics 1	x	x		x	x	x	If you have failed ST104A at the third attempt, you may not transfer under rule 4 above. If you have failed ST1215 at the third attempt, you may transfer and are not subject to rule 4. If you pass ST104A and transfer to a programme for which ST1215 is compulsory, you will not receive RPL for ST1215 (Rule 5) If you pass ST1215 and transfer to a programme for which ST104A is compulsory, you will receive RPL for ST104A. (Rule 6)



## Appendix C – Scheme of award (2021-22 and before)

The following scheme of award will be applied to all students who began their studies in 2021-22 or before. If you began your studies in 2022-23 or after please see [Section 7: Scheme of Award](#)

### Introduction

The guidelines presented below show the main characteristics of the schemes used for the

### 2.3

The Certificate of Higher Education in Social Sciences is only awarded with Distinction or Merit if they are completed with no more than one resit. If they are completed with more than one resit for one course, or resits in two or more courses, an overall Pass grade is awarded.

### 2.4

The minimum requirements for the grading scheme are as follows.

<b>Distinction</b>	Awarded to students who have achieved <b>one</b> of the following sets of marks: three marks of 70 or above and one mark of 40 or above two marks of 70 or above, two marks of 60 or above and an aggregate of <b>280</b> .
<b>Merit</b>	Awarded to students who have achieved <b>one</b> of the following sets of marks: three marks of 60 or above and one mark of 40 or above one mark of 70 or above, one mark of 60 or above, one mark of 50 or above and one mark of 40 or above two marks of 60 or above, two marks of 50 or above and an aggregate of <b>240</b> .
<b>Credit</b>	Awarded to students who have achieved <b>one</b> of the following sets of marks: three marks of 50 or above and one mark of 40 or above one mark of 60 or above, one mark of 50 or above and two marks of 40 or above.
<b>Pass</b>	Awarded to all students who are eligible for award of a



## Appendix D – Assessment Criteria

Mark (%)	Grade	Characteristics
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<b>Mark (%)</b>	<b>Grade</b>	<b>Characteristics</b>
60–69	<b>Upper second class</b>	<p>A good understanding of the subject.</p> <p>Competent application of relevant methods and techniques.</p> <p>Wide and accurate range of information and knowledge deployed.</p> <p>Evidence of a critical approach to essential reading (mainly for quantitative subjects)</p> <p>Clear argument which may demonstrate a degree of independent thinking or critical insight (for qualitative subjects) or (for quantitative subjects) some cap ET ycriticessential reading (mainly for</p>

